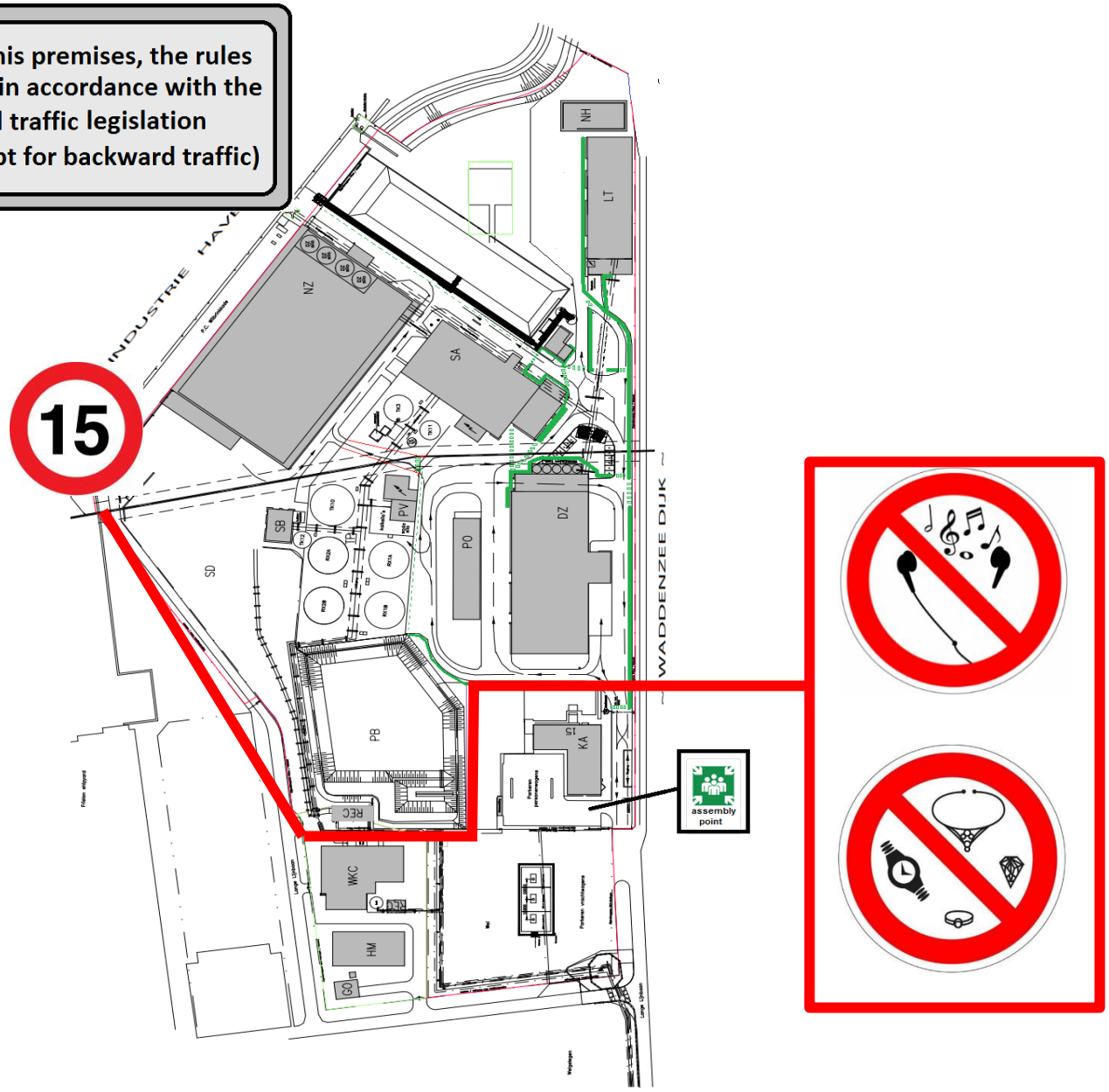
On this premises, the rules apply in accordance with the road traffic legislation (except for backward traffic)



Upon entering the premises, it is automatically assured that these rules have been read, understood and approved.

Date:	
Name:	
Company:	
Signature:	

Behavior and Safety regulations for Contractors

Instructions for Contractors

- Upon arrival, contractors must register with the porter in the gatehouse. **Note!** Diseases that might have impact on our products must be reported.
- The porter will issue a visitor pass and guides the contractor to the Frisia contact person (accompanied or not, depending on the grade of familiarity).
- The contact person explains to the contractor the work to be performed, and the specific risks in terms of safety, environment and quality of these activities and the associated work permit procedure. Most of the work done by a contractor requires a work permit, which will be issued by the contact person.
- The contractor is obliged to wear the prescribed PPE (personal protective equipment) where mandatory.
- **Note!**: Any (work)clothing must be clean.
- Its obliged to wear long pants, safety shoes and safety glasses on the whole premises, except walkways outside, control rooms, warehouses, offices and canteens.
- Adhere to the internal waste policy. A lot, and/or hazardous waste must be disposed of responsibly. Ask your contact person about the options and the collection regulations.
- Deliver the workplace clean and tidy.
- The visitor work permit always must be returned to the department where it was issued, every day.
- Contractors are allowed to proceed only in areas where permitted by the contact person and/or responsible employee.
- Contractors must follow the directions and instructions of Frisia Zout staff at all times.
- When leaving the site, contractors must sign out at the gatehouse. Outside regular office hours, it is possible to sign in/out at the department Saline.

Driving Regulations

- Vehicles approaching from the right have priority.
- Traffic driving backwards has priority.
- Pedestrians on crosswalks have priority (except for backward-driving traffic).
- The maximum speed on the premises is 15 kilometers per hour.
- Parking is permitted only in the designated parking areas.
- Stay within the indicated walkways as much as possible.

Hygiene, order, cleanliness, safety and environment

- Everybody on the Frisia Zout B.V. premises is expected to execute work safely with the aim to get themselves and colleagues home safely. Therefore please be conscious of possible risks. Take the time to evaluate them and discuss measures. If in doubt, please contact the responsible person within Frisia Zout B.V.
- After the barrier and the first zebra crossing, wearing jewelry (including earrings, rings and necklaces, watches, etc.) is prohibited outside the truck cabin. See the thick red line on the map.
- Two generic hazards at Frisia Zout B.V.:
    - **Logistics:** There are many logistical movements on the premises. Therefore always observe the traffic rules in order to prevent incidents.
    - **Machine safety:** In the production areas there are a large number of machines and installations. These machines are protected wherever possible. Yet there is always the possible risk of retraction / getting entangled with (parts of) the machinery. Be aware of it and take respective precaution. Make sure that your clothing fits well, that no loose strings stick out of or hang from your clothes, and that long hair is tied back or covered so that the risk of retracting is minimized.
- Prior to starting a job, the surrounding equipment (machinery, conveyors, etc.) must be covered so that there is no risk of foreign bodies, such as grinding chips, cuttings, screws etc., falling into the raw materials, semi-finished and/or finished products.
- When using lubricants, the type of lubricant must always be suited for food-grade products and processing.
- Smoking is prohibited everywhere except in the specially designated shelters (smoking areas).
- Food may only be consumed in the designated areas, not anywhere else on the premises. Prevent litter, throw your waste away in the appropriate bins.
- Be alert to allergenic substances when, during work, direct or indirect contact is possible with raw materials, semi-finished and/or finished products.
- The use, possession and working under the influence of alcohol and/or medicines/drugs is prohibited.
- The use of photographic and video equipment is prohibited on the total premises of Frisia Zout B.V., unless with express and prior permission issued by the direction/management.
- **Note!** Only blue plasters are allowed!
- It is not allowed to touch any machines, equipment, products, tools etc. without permission.

Warning- and evacuation rules

Fire:	Operate the fire alarm and/or call the internal emergency phone: **+31517 492444**
Casualty:	Internal emergency phone: **+31517 492444**
Evacuation alarm:	Calmly leave the location of danger. Follow the instructions given by your contact, Frisia Zout staff, or as given on the emergency response.

Meeting point is at the parking lot near the gatehouse.